



TargetWise Privacy Statement

Your privacy

We at TargetWise Translations attach great importance to the proper management of your privacy-sensitive data.

Personal data is therefore carefully processed and secured by us.

1. Purpose of collecting and processing personal data

Personal data that you actively provide to us will only be used for the purposes for which you have given us a permission. These purposes can be, among other:

- submit an offer for translation, interpretation or editorial services;
- the execution of services;
- sending mailings;
- conducting market research;
- informing about new services;
- invite you to meetings.

If you wish to make no or limited use of our services, you can withdraw your consent. This can be done by sending an e-mail with the subject "withdrawal permission" to our e-mail address: info@targetwise.eu

Visit our websites

When pages are visited on our websites, the following data are automatically stored and processed in a log for the service: date and time of the call, URL of the call, search (if applicable), IP address, browser used (user agent), the referring page (referrer).

This data is deleted automatically periodically. The processing of this data is necessary for technical reasons to make the service available.

You can prevent the use of cookies in general by setting this up in your browser. This may, however, lead to the functionality of the web pages being limited.

2. The security of your personal data

As a translation company, we deal with various confidential documents. For us, the security of all documents and data holds utmost importance.

For the security of your personal data, specific privacy requirements apply to all our employees, associates and freelancers. They must sign a confidentiality clause prior to commencement of employment or commencement of their contract.

All data is kept strictly confidential and shared only with the contacts, who are involved in a specific job.

Employees and freelancers are also required to report a (possible) loss of personal data (a data breach) as soon as possible.

Your personal data is at least protected both in writing and digitally according to the minimum legal requirements. In addition, your personal data will not be stored for longer than necessary, unless there is a legal obligation to keep this personal data longer.

When your personal data is no longer needed, your personal data will be destroyed or returned, according to your instructions.

Loss of your personal data

TargetWise Translations has taken measures to limit an (optional) loss of personal data (a data leak) to an absolute minimum. If, despite all measures taken, a data breach nevertheless occurs, whereby your personal data is lost and serious damage can be expected in your personal privacy, we will immediately inform you about this.

3. Your rights under the AVG (General Data Protection Regulation)

Via info@targetwise.eu you can use your rights under the AVG. You have the following rights:

- right to inspect your personal data;
- right to removal;
- the right to correction or limited use of the collected and processed data;
- right to data portability.

We will handle your requests within the statutory period and make use of the legal possibilities to comply with or reject your request (s).

4. Complaints procedure

We do our utmost to properly implement these regulations. If you do find that this privacy statement is not or not sufficiently adhered to in practice, you can submit a complaint via info@targetwise.eu

Authority Personal Data

You can also turn to the Dutch Data Protection Authority, www.autoriteitpersoonsgegevens.nl, for any dissatisfaction with the handling.

TargetWise Translations reserves the right to change this privacy statement at any time. On our website you will find the most current version of the privacy statement.

Amersfoort, 1 June, 2019
TargetWise Translations